

**NEWTON TOWNSHIP  
PLANNING COMMISSION MEETING  
January 31, 2024**

**Members Present**—D. Scot Haan, Steve Sartori, Karen Lilik, James Norton, Gregg Raino, Gary Martenson and Bob McMinn.

Meeting called to order at 7:30 PM with the Pledge of Allegiance to Flag.

**Reorganization:**

Chairman: **Motion by Raino to appoint D. Scot Haan as Chairman, 2<sup>nd</sup> by Martenson. Motion voted, all in favor.**

Vice-Chairman: **Motion by Lilik to appoint Steve Sartori as Vice-Chairman, 2<sup>nd</sup> by Raino. Motion voted, all in favor.**

Secretary: **Motion by Lilik to appoint Francine Fawcett as Secretary, 2<sup>nd</sup> by Martenson. Motion voted, all in favor.**

Meeting dates/times: **Motion by Martenson to set the meetings for the last Wednesday each month except November's meeting will be November 20, 2024 due to the Thanksgiving holiday and there will be no meeting for December. Work Sessions will be 7PM and the meeting at 7:30PM, 2<sup>nd</sup> by Raino. Motion voted, all in favor.**

**Announcements:** None

**General Meeting**

**Minutes:** Sartori motioned to accept the minutes of the October 25, 2023 meeting, 2<sup>nd</sup> by McMinn. Motion voted, all in favor, Martenson abstained.

**New Business:**

***Bartholme/Lomeo Subdivision:*** Michael Dudley, LaBella Associates was present to discuss. This subdivision is on Newton Ransom Blvd. A total of 72.26 acres dividing into two lots. Lot 1 is 39.26 acres and Lot 2 is 33 acres. DEP and LCRPC have reviewed and approved. There is no highway occupancy permits and they are requesting a waiver from getting them. A letter to that fact was asked for. Planning Commission did not recommend approval. A letter regarding the wetlands has also been requested as one was not provided. **Motion by Norton to accept the plans, 2<sup>nd</sup> by Lilik. Motion voted, all in favor. Motion by Lilik to recommend approval to the Supervisors contingent on receiving the highway occupancy permits, 2<sup>nd</sup> by Raino. Motion voted, all in favor.**

***Brian Sheridan Subdivision:*** Eric Kytte, Surveyor, presented the plans for a subdivision on Airport Drive. The entire piece is 34.88 acres and they are breaking it into three lots. Lot 1 which includes the house will be 4.71 acres. Lot 2 will be 4.98 acres and Lot 3 will be 25.19 acres. Comments have not been received from LCRPC and the DEP modules were just signed today to be sent out. The maps show an easement going across an alternate perc site and will have to be removed. **Motion by Martenson to accept the plans, 2<sup>nd</sup> by McMinn. Motion voted, all in favor.**

**Unfinished Business:**

***Terra Manor:*** There was no representation at the meeting. Discussion ensued regarding that their request for an extension of time to review the plans has lapsed. **Motion by Martenson to recommend that the Supervisors deny the plans unless a new request for an extension of time to review is received, 2<sup>nd</sup> by Norton. Motion voted, all in favor.** An email was received by the township from Mr. Cross complaining that the township's solicitor is not quick with his response. The secretary had discussed the email with the solicitor who has stated that the ordinance was sent to Terra Manor's solicitor showing what will be required.

**Public Input:** None

Being no public input, **motion by Martenson to adjourn at 8:40PM, 2<sup>nd</sup> by Lilik. Motion voted, all in favor.**

Respectfully submitted by Francine Fawcett.