

**Newton Township Board of Supervisors'  
Reorganization Meeting**

**January 2, 2024**

Board Members in Attendance: Douglas Pallman, Kevin Carr and Robert Naegele

Board Guests in Attendance: Robert Sheils, III, Solicitor; D. Scot Haan, CEO;  
Francine Fawcett, Secretary/Treasurer

Meeting Called to Order at 6:36PM with the Pledge of Allegiance. Supervisors went into an executive session.

Pallman noted that the meeting had been duly advertised, and requested nominations for election of officers for 2024.

Naegele nominated Douglas Pallman as Chairman of the Board of Supervisors for 2024, 2<sup>nd</sup> by Carr. Motion voted, all in favor.

Naegele nominated Kevin Carr as Vice-Chairman of the Board of Supervisors for 2024, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Set the meeting time for the second Monday of the month at 6:30PM at the Municipal Building / Work Sessions only as needed.

Set the office hours at Monday through Friday 8am to 4pm.

Appoint Robert Naegele as Road Master.

Appoint Douglas Pallman as Assistant Road Master.

Appoint Kevin Carr as Police Liaison.

Jeff LaCoe as Emergency Management Coordinator.

John Pardue as Vacancy Board Chairperson.

Code Enforcement Officer – D. Scot Haan at a salary of \$3,000 (for transportation costs and cell phone use).

Township Engineer, Milnes Engineering, wages per rate schedule.

Township Solicitor, Sheils Law Associates, PC. at the rate of \$100 per hour.

Sewer Enforcement Officer, Os Patton and alternate David Garvey as per Resolution.

Ginader, Jones & Co. to audit the books for 2023 at a rate of \$4,900.

Paid holidays for full-time employees for 2024 as follows: Good Friday (Friday, March 29, 2024), Memorial Day (Monday, May 27, 2024), Independence Day (Thursday, July 4, 2024), Labor Day (Monday, September 2, 2024), Veterans Day (Monday, November 11, 2024), Thanksgiving (Thursday, November 28 and Friday, November 29, 2024), ½ day Christmas Eve (Tuesday, December 24, 2024), Christmas Day (Wednesday, December 25, 2024) and New Year's Day (Wednesday, January 1, 2025)

Cost of copying to .25 per copy plus all costs associated with travel, postage and copy costs for larger items.

Select People's Security and FNCB as the Township Depository of Funds

*Commission / Committee Vacancies*

*Planning Commission*>Replace 1 seat. Gregg Raino to a 4-year term.

*Zoning Hearing Board*>Replace 1 seat. Charles Miller to a 3-year term and Gary Martenson as alternate.

Appoint Voting Delegate to State Convention>Francine Fawcett.

Advertising medium, the Abington Journal and the Scranton Times.

To appoint Francine Fawcett as Open Records Clerk with counsel Robert Sheils, III with all requests in writing.

Motion by Carr to approve the above appointments, 2<sup>nd</sup> by Naegele. Motion voted, all in favor.

Francine Fawcett as Secretary/Treasurer at an hourly rate of \$23.00

William Santarsiero as Foreman at an hourly rate of \$29.40

Dylan Degilio as Laborer at an hourly rate of \$26.00

Michael Slowey as Laborer at an hourly rate of \$23.75

Russell Bichler as Laborer at an hourly rate of \$16.75

Richard Thompson as Part-Time Laborer at an hourly rate of \$17.00

Francine Fawcett as Local Services Tax Collector at the rate of 5 % of collected taxes.

Recreation Center Staff Employees:

Denise Miller at an hourly rate of \$10.75

Stephen Raptis at an hourly rate of \$10.75

Jennifer Richards at an hourly rate of \$10.75

Jacqueline Parry (Cleaning) at an hourly rate of \$12.00

Hourly rates for the Recreation Center Staff will remain the same as 2023 until recommendations from the Recreation Committee are received.

Recreation Manager – Bobbi Jo Klinkel at an hourly rate of \$14.50.

Motion by Carr to approve the employee rates, 2<sup>nd</sup> by Naegele. Motion voted, all in favor.

Motion by Carr to adjourn the reorganization meeting at 6:53PM to the General Meeting, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.