

**Newton Township Board of Supervisors'
Reorganization Meeting**

January 3, 2023

Board Members in Attendance: Douglas Pallman and Robert Naegele

Absent: Kevin Carr

Board Guests in Attendance: Robert Sheils, III, Solicitor; D. Scot Haan, CEO; Francine Fawcett, Secretary/Treasurer

Meeting Called to Order at 7:35PM with the Pledge of Allegiance.

Pallman noted that the meeting had been duly advertised, and requested nominations for election of officers for 2023.

Naegele nominated Douglas Pallman as Chairman of the Board of Supervisors for 2023, 2nd by Pallman. Motion voted, all in favor.

Naegele nominated Kevin Carr as Vice-Chairman of the Board of Supervisors for 2023, 2nd by Pallman. Motion voted, all in favor.

Set the meeting time for the second Monday of the month at 6:30PM at the Municipal Building / Work Sessions only as needed.

Set the office hours at Monday through Friday 8am to 4pm.

Appoint Robert Naegele as Road Master.

Appoint Douglas Pallman as Assistant Road Master.

Appoint Kevin Carr as Police Liaison.

Jeff LaCoe as Emergency Management Coordinator.

John Pardue as Vacancy Board Chairperson.

Hourly rates same as 2022:

Francine Fawcett as Secretary/Treasurer at an hourly rate of \$22.00

William Santarsiero as Foreman at an hourly rate of \$28.00

Dylan Degilio as Laborer at an hourly rate of \$25.00

Michael Slowey as Laborer at an hourly rate of \$23.00

Russell Bichler as Laborer at an hourly rate of \$16.00

Richard Thompson as Part-Time Laborer at an hourly rate of \$17.00

Francine Fawcett as Local Services Tax Collector at the rate of 5 % of collected taxes.

Recreation Center Staff Employees:

Curt Bogart at an hourly rate of \$10.75

Alex Mielnikowski at an hourly rate of \$10.75

Joann Scott at an hourly rate of \$10.75

Jacqueline Parry (Cleaning) at an hourly rate of \$12.00

Alex Mielnikowski (Maintenance) at an hourly rate of 20.00

Code Enforcement Officer – D. Scot Haan at a salary of \$3,000 (for transportation costs and cell phone use).

Cleaning Person – Francine Fawcett, at a Yearly Rate of \$1,000.

Township Engineer, Milnes Engineering, wages per 2023 (\$135/hr.).

Township Solicitor, Sheils Law Associates, PC. at the rate of \$100 per hour.

Sewer Enforcement Officer, Os Patton as per Resolution.

Ginader, Jones & Co. to audit the books for 2022 at a rate of \$4,800.

Paid holidays for full-time employees for 2023 as follows: Good Friday (Friday, April 7, 2023), Memorial Day (Monday, May 29, 2023), Independence Day (Tuesday, July 4, 2023), Labor Day (Monday, September 4, 2023), Veterans Day (Friday, November 10, 2023), Thanksgiving (Thursday, November 23 and Friday, November 24, 2023), ½ day Christmas Eve (Friday, December 22, 2023), Christmas Day (Monday, December 25, 2023) and New Year's Day (Monday, January 1, 2024)

Cost of copying to .25 per copy plus all costs associated with travel, postage and copy costs for larger items.

Select People's Security and FNCB as the Township Depository of Funds

Commission / Committee Vacancies

Planning Commission>Replace 2 seats. Gary Martenson and Bob McMinn for 4-year terms.

Zoning Hearing Board>Replace 2 seats. Keith Eckel and Mike Fenick to a 3-year term and Gary Martenson as alternate.

Appoint Voting Delegate to State Convention>Francine Fawcett.

Advertising medium, the Abington Journal as principal advertiser and the Scranton Times as second advertiser.

To appoint Francine Fawcett as Open Records Clerk with counsel Robert Sheils, III with all requests in writing.

Motion by Naegele to approve the above appointments, 2nd by Pallman. Motion voted, all in favor.

Motion by Naegele to adjourn the reorganization meeting at 7:42PM to the General Meeting, 2nd by Pallman. Motion voted, all in favor.