

**Newton Township Board of Supervisors'  
Reorganization Meeting**

**January 10, 2022**

Board Members in Attendance: Douglas Pallman, Kevin Carr and Robert Naegele

Board Guests in Attendance: Robert Sheils, III, Solicitor; Francine Fawcett,  
Secretary/Treasurer

Absent: D. Scot Haan, CEO

Meeting Called to Order at 6:30PM with the Pledge of Allegiance.

Pallman noted that the meeting had been duly advertised, and requested nominations for election of officers for 2022.

Naegele nominated Douglas Pallman as Chairman of the Board of Supervisors for 2022, 2<sup>nd</sup> by Carr. Motion voted, all in favor.

Naegele nominated Kevin Carr as Vice-Chairman of the Board of Supervisors for 2022, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Set the meeting time for the second Monday of the month at 6:30PM at the Municipal Building / Work Sessions only as needed.

Set the office hours at Monday through Friday 8am to 4pm.

Appoint Robert Naegele as Road Master.

Appoint Douglas Pallman as Assistant Road Master.

Appoint Kevin Carr as Police Liaison.

Jeff LaCoe as Emergency Management Coordinator.

John Pardue as Vacancy Board Chairperson.

Hourly rates same as 2021:

Francine Fawcett as Secretary/Treasurer at an hourly rate of \$21.50

William Santarsiero as Foreman at an hourly rate of \$25.50

Michael Zimmer as Laborer at an hourly rate of \$18.00

Richard Thompson and Peter Hughes as Part-Time Laborer at an hourly rate of \$17.00

Francine Fawcett as Local Services Tax Collector at the rate of 5 % of collected taxes.

Recreation Center Staff Employees:

Curt Bogart at an hourly rate of \$10.75

Alex Mielnikowski at an hourly rate of \$9.25

Carol Mielnikowski at an hourly rate of \$12.40

Joann Scott at an hourly rate of \$10.65

Jacqueline Parry (Cleaning) at an hourly rate of \$10.00

Code Enforcement Officer – D. Scot Haan at a salary of \$3,000 (for transportation costs and cell phone use).

Cleaning Person – Francine Fawcett, at a Yearly Rate of \$1,000.

Township Engineer, Milnes Engineering, wages per 2022 (\$135/hr.).

Township Solicitor, Sheils Law Associates, PC. at the rate of \$100 per hour.

Sewer Enforcement Officer, Os Patton as per Resolution.

Ginader, Jones & Co. to audit the books for 2021 at a rate of \$4,600.

Paid holidays for full-time employees for 2022 as follows: Good Friday (Friday, April 22, 2022), Memorial Day (Monday, May 30, 2022), Independence Day (Monday, July 4, 2022), Labor Day (Monday, September 5, 2022), Veterans Day (Friday, November 11, 2022), Thanksgiving (Thursday, November 24 and Friday, November 25, 2022), ½ day Christmas Eve (Friday, December 23, 2022), Christmas Day (Monday, December 26, 2022) and New Year's Day (Friday, December 30, 2021)

Cost of copying to .25 per copy plus all costs associated with travel, postage and copy costs for larger items.

Select People's Security and FNCB as the Township Depository of Funds

*Commission / Committee Vacancies*

*Planning Commission*>Replace 2 seats. Karen Lilik and James Norton for 4-year terms.

*Zoning Hearing Board*>Replace 1 seats. Michael Fenick to a 3-year term and Gary Martenson as alternate.

Appoint Voting Delegate to State Convention>Francine Fawcett.

Advertising medium, the Abington Journal as principal advertiser and the Scranton Times as second advertiser.

To appoint Francine Fawcett as Open Records Clerk with counsel Robert Sheils, III with all requests in writing.

Motion by Carr to approve the above appointments, 2<sup>nd</sup> by Naegele. Motion voted, all in favor.

Motion by Carr to adjourn the reorganization meeting at 6:35PM to the General Meeting, 2<sup>nd</sup> by Naegele. Motion voted, all in favor.