



OFFICE HOURS: 8:00 a.m. - 4:00 p.m.  
(570) 587-1520  
FAX (570) 587-1674

# NEWTON TOWNSHIP

AN AGRICULTURAL COMMUNITY

1528 Newton-Ransom Blvd.  
Clarks Summit, PA 18411

## Newton Township Board of Supervisors' Reorganization Meeting

**January 4, 2010**

Board Members in Attendance: John Pardue, Ron Koldjeski, and Douglas Pallman

Board Guests in Attendance: Scot Haan, CEO; and Francine Miller, Secretary/Treasurer

Meeting Called to Order at 7:10PM with the Pledge of Allegiance.

Pardue noted that the meeting had been duly advertised, and requested nominations for election of officers for 2010.

Koldjeski nominated John Pardue as Chairman of the Board of Supervisors for 2010, 2<sup>nd</sup> by Pallman. Motion voted, all in favor, Pardue abstained.

Pardue nominated Ron Koldjeski as Vice-Chairman of the Board of Supervisors for 2009, 2<sup>nd</sup> by Pallman. Motion voted, all in favor, Koldjeski abstained.

Pardue motioned to set the meeting time for the second Monday of the month at 7:30PM at the Municipal Building, 2<sup>nd</sup> by Koldjeski. Motion voted, all in favor.

Koldjeski motioned to set the work session on the Wednesday prior to monthly meeting at 7:30PM at the Municipal Building, 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

Pardue motioned to set the office hours at Monday through Friday 8am to 4pm, 2<sup>nd</sup> by Koldjeski. Motion voted, all in favor.

Pardue motioned to appoint Douglas Pallman as Road Master, 2<sup>nd</sup> Koldjeski. Motion voted, all in favor, Pallman abstained.

Koldjeski motioned to appoint John Pardue as Assistant Road Master, 2<sup>nd</sup> Pallman. Motion voted, all in favor, Pardue abstained.

Pallman motioned to appoint Ron Koldjeski as Police Liaison, 2<sup>nd</sup> Pardue. Motion voted, all in favor, Koldjeski abstained.

Pardue motioned to appoint John J. Stemphoski as Emergency Management Coordinator, 2<sup>nd</sup> by Koldjeski. Motion voted, all in favor.



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Koldjeski motioned to appoint Ron Krafjack as Vacancy Board Chairperson, 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

Koldjeski motioned to appoint Francine Miller as Secretary/Treasurer at an hourly rate of \$12.85, Richard C. Thompson, Jr. as Foreman at an hourly rate of \$18.82, Christopher Summerhill as Laborer at an hourly rate of \$15.84, Police Chief – Robert P. Reese, Hourly Rate \$22.48, Wage Tax Collector – Joan Scandale, Wage Rate at 3% of collected taxes and Asst. Wage Tax Collector – Francine Miller, Wage Rate at 2% of collected taxes, 2<sup>nd</sup> by Pallman. Motions voted, all in favor.

Recreation Center Staff Employees: Motion by Koldjeski to appoint Curt Bogart at an hourly rate of \$8.43, Velma Miller at an hourly rate of \$7.25, Joseph Orzel at an hourly rate of \$7.53, Patricia Pensak at an hourly rate of \$7.43, Patricia Pensak as Recreation Center Cleaning Employee at an hourly rate of \$9.36, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Koldjeski motioned to hire Code Enforcement Officer – Scot Haan at a salary as per previous years, 2<sup>nd</sup> by Pallman. Motion voted, all in favor. Pardue stated that the Township will pay for education classes for Haan to get his certification.

Koldjeski motioned to hire Cleaning Person – Francine Miller, at an Hourly Rate of \$7.35, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Koldjeski motioned to appoint as Township Engineer, Milnes Engineering at the same rates as 2009, 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

Koldjeski motioned to appoint as Township Solicitor, Ufberg & Sileo, L.L.P. at the same rates as 2009, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Koldjeski motioned to appoint as Sewer Enforcement Officer & Assistants, Os Patton and James Gaidula respectively as per Resolution, 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

Koldjeski motioned to appoint Ginader, Jones & Co. to audit the books for 2009, as was advertised, at a rate of \$3,700.00 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

Koldjeski motioned to set the paid holidays for full-time employees for 2010 as follows: Good Friday (Friday, April 2, 2010), Memorial Day (Monday, May 31, 2010), Independence Day (Monday, July 5, 2010), Labor Day (Monday, September 6, 2010), Veterans Day (Thursday, November 11, 2010), Thanksgiving Day (Thursday, November 25, 2010), ½ day Christmas Eve



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(Friday, December 24, 2010), Christmas Day (Monday, December 27, 2010) and New Year's Day (Friday, December 31, 2010) 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

Koldjeski motioned to set the cost of copying to .25 per copy, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Koldjeski motioned to select Penn Security as the Township Depository of Funds, 2<sup>nd</sup> by Pardue. Motion voted, all in favor.

### *Commission / Committee Vacancies*

*Planning Commission*>Koldjeski motioned to appoint Karen Lilik and James Norton to the Planning Commission for a 4 year term, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

*Zoning Hearing Board*>Koldjeski motioned to appoint Ron Kraffjack as the alternate, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Koldjeski motioned to reappoint Jamison as Board Representative to Abington Area and Lackawanna County COG, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Pardue motioned to appoint Francine Miller as Voting Delegate to State Convention, 2<sup>nd</sup> by Koldjeski. Motion voted, all in favor.

Pardue motioned to name as advertising medium, the Abington Journal as principal advertiser and the Scranton Times as second advertiser, 2<sup>nd</sup> by Koldjeski. Motion voted, all in favor.

Motion by Koldjeski to appoint Francine Miller as Open Records Clerk with counsel Joseph Sileo with all requests in writing, 2<sup>nd</sup> by Pallman. Motion voted, all in favor.

Koldjeski welcomed Douglas Pallman to the Board of Supervisors.

Motion by Pallman to adjourn the reorganization meeting for the regular monthly meeting at 7:26PM, 2<sup>nd</sup> by Koldjeski. Motion voted, all in favor.